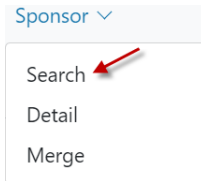


KinderConnect – Add or Edit Telephone Number to a Parent/Sponsor

The Parent/Sponsor telephone number needs to be registered in KinderConnect before the Parent/Sponsor can create an account in KinderSign and use it to check children in and out. To add or to make corrections to an existing telephone number:

A Click **Search** under Sponsor.



B Enter the search criteria into the available fields. Press **Search**. If using Parent/Sponsor and Child first and last names, they must match the case names entered in the agency eligibility system.

Sponsor Search

Sponsor First Name:	<input type="text"/>
Sponsor Last Name:	<input type="text"/>
User Name:	<input type="text"/>
Child First Name:	<input type="text"/>
Child Last Name:	<input type="text"/>
Phone Number:	<input type="text"/>
County:	North County ▾
Status:	Select All ▾
Provider:	AAA Child Care (San Diego) ▾
Use Phonetic Matching:	<input type="checkbox"/>

Search

Clear

C Click on the Parent/Sponsor you would like to review.

Search Results 2 Results Found

Name ▴▾	ID ▴▾	Type ▴▾	Status ▴▾	User Name ▴▾	County ▴▾	Phone ▴▾	Children ▴▾	Account
Applegate, Joe	193	Parent	Active		San Diego	(123) 456-7890	Adele Applegate Bing Applegate	Account Documents
Applegate, Val	204	Parent	Active		San Diego	(123) 456-7890	Adele Applegate Bing Applegate	Account Documents

D Enter the telephone number or make any other changes.

Sponsor ID:	
First Name: *	<input type="text"/>
Middle Name:	<input type="text"/>
Last Name: *	<input type="text"/>
Sponsor Type: *	-Select- ▾
Phone Number:	<input type="text"/>
Email Address:	<input type="text"/>
CIN:	<input type="text"/>
Inactive:	<input type="checkbox"/>
County: *	-Select- ▾
Sponsored Children: *	<input type="button" value="Add Children"/>

E Press **Save**.



The Parent/Sponsor can now create their account on KinderSign.